

PINELLAS COUNTY SCHOOLS
SCHOOL STORE INVENTORY
YEAR END

IMPORTANT: List merchandise at COST PRICE – Take your time: accuracy is important!

SCHOOL _____ DATE _____

Total beginning inventory July 1, at COST PRICE: \$ _____

Ending inventory for school year listed below at COST PRICE:

Name of the Item	Quantity	Unit (ea., pkg.)	Unit Price (at cost)	Total Value (at cost)

(Use plain paper if additional space is needed) Grand total value \$ _____

 Inventory taker's signature Date

 Principal's signature Date

School Store

Beginning Inventory _____
(last school year's grand total value –
cost value)

Add Purchases + _____
(new merchandise purchased this year –
cost value)

Sub Total = _____
(beginning inventory plus purchases)

Less End Inventory - _____
(grand total value page 1 –
cost value)

Cost of Goods Sold = _____
(sub total minus ending inventory)

For a complete review of the school store rules see section 8540 of the District Bylaws and Policies Manual or see school store section of the Manual of Internal Fund Accounting.

Total Revenue _____

Less Cost of Goods Sold - _____

Total Profit = _____
(Total Revenue minus COGS)

**Mark Up Percentage/
Profit Margin** = _____
(Total Profit divided by COGS)

Note: If profit margin is less than expected, it could indicate an internal control issue.